

# St Thomas More Catholic Primary School

## Accessibility Plan

DELIVERY OF INFORMATION	Objectives	Actions To Be Taken	Person Responsible	Date To Complete Actions By	Success Criteria
Signage	Ensure visual signing is clear to all pupils with disabilities	Audit of signage and change/adapt as necessary	NW Site Team	July 2024	Disabled pupils can clearly see signs and are informed
Written information	Making written information accessible to those that: <ul style="list-style-type: none"> <li>• struggle with standard size texts</li> <li>• require simplified texts</li> </ul>	Identify and assess these specific pupils during admission so that staff can provide appropriate resources, including; <ul style="list-style-type: none"> <li>• Enhanced worksheets &amp; Scripts</li> <li>• Large text reading books or Braille</li> <li>• Simplified learning texts</li> </ul>	All Staff	Beginning each academic year or when a new pupil with SEND enters school	Disabled pupils, parents and staff have full access to information in a variety of forms
Digital information	Make use of digital/visual technologies to enhance accessibility to curriculum and information	An assessment to be made of the impact of using a digital technology with a class where a disabled pupil is working.  Recognition must be given that some formats, whilst beneficial to many pupils, will not be appropriate for all.  Train staff to use technology properly and safely.	All Staff	Beginning each academic year or when a new pupil with SEND enters school	Disabled pupils, parents and staff have full access to information in a variety of forms
Induction/Reviews	Induct the pupil into school to determine if any reasonable adjustments are required.  Review previous arrangements	Use information gained to make necessary adjustments, inform staff and put in place programs of assessment to review and monitor the individuals progress	SEND Lead Teacher	Upon admission/start of disability  Annual Reviews	Staff are fully aware of the needs of all pupils with disabilities and are able to plan for and meet these needs

CURRICULUM ACCESS	Objectives	Actions To Be Taken	Person Responsible	Date To Complete Actions By	Success Criteria
Attitudes	Promote positive attitudes towards disabled pupils and adults.	<p>Ensure representation of disabled characters in books and resources in schemes of work.</p> <p>Ensure images of disabled people are displayed around school.</p> <p>Ensure representation of disabled pupils in after school clubs.</p> <p>Review number of playtime / lunchtime incidents that are disability related</p>	<p>All staff SEND Lead</p> <p>DSL/DDSLs</p>	Ongoing	Disabled pupils and staff are happy at school and do not feel left out.
Curriculum Accessibility	Improve curriculum accessibility and accessibility of extracurricular activities	<p>Ensure effective auxiliary aids and services are in place for disabled pupils and staff.</p> <p>Ensure school grounds and play equipment is as accessible as possible to all pupils at playtimes.</p> <p>Make reasonable adjustments to ensure pupils with disabilities can go on trips, day visits and residential visits.</p>	<p>SEND Lead All Staff</p>	Each Academic Year	Disabled pupils have full access to full curriculum and extra curriculum activities
Staff Training & Abilities	<p>Increase the competence and confidence of all staff to meet the needs of disabled pupils.</p> <p>Empower staff to deal with pupils appropriately.</p>	<p>Ensure all staff have knowledge of the needs of all pupils within their class/care.</p> <p>Ensure staff working with disabled pupils are fully trained on their needs and have a positive impact on them.</p> <p>Continue to develop links with other agencies to extend the expertise of staff and extend the learning experiences of pupils.</p>	<p>SEND Lead All Staff</p>	Revise each year by needs in planning for next academic year	<p>Staff able to effectively manage and fully integrate any pupil with a disability.</p> <p>Staff feel confident in their ability to deal appropriately with every pupil and can identify when a child is not suited to an activity and have an alternative available.</p>

THE PHYSICAL ENVIRONMENT	Objectives	Actions To Be Taken	Person Responsible	Date To Complete Actions By	Success Criteria
Building Projects	take account of the needs of pupils and visitors with physical difficulties and sensory impairments when planning and undertaking future improvements and refurbishments of the site and premises, such as improved access, lighting, acoustic treatment and colour schemes and more accessible facilities and fittings.	All refurbishment works where practicable will be undertaken to include improving access for disabled pupils.  Consideration will be given as to whether making alterations will be part of a logical plan and provide value for money.	Headteacher	Ongoing and as required	School meeting requirements of disability access
Pathways and Access	allow pupils who use wheelchairs and mobility aids to move around the school without experiencing barriers to access such as those caused by doorways, steps and stairs and toilet facilities.	Ensure ramp to mobile is well maintained.  Disabled bays used only by Blue Badge owners.	Headteacher  Site Team	July 2024	Disabled persons can move freely unobstructed
Moving around & Evacuation	ensure pathways of travel around the school site and parking arrangements are safe; routes are logical and well-signed ensure emergency and evacuation systems are set up to inform ALL pupils, including pupils with SEND ensure non-visual guides are used to assist people to use buildings	Handrails need to be painted in bright contrasting colour  Fixed planters require a contrast paint strip or tape added for visual ease  All steps around the school need a bright band to make it clear  Internal and external columns need to be contrasted to surroundings	Headteacher  Business Manager  Site Team	July 2024	All pupils and staff able to evacuate the building quickly and safely in the event of an emergency
Learning Spaces	Where a risk assessment has been undertaken, relating to a pupil with a disability, staff should implement the recommendations within their own teaching environment.	Regularly Assess appropriateness of classroom fittings, fixtures and furniture	Headteacher  Class Teachers	Ongoing and as required	Classroom and school layout meets requirements of disability legislation

THE PHYSICAL ENVIRONMENT	Objectives	Actions To Be Taken	Person Responsible	Date To Complete Actions By	Success Criteria
Lighting	ensure all areas are well lit	External light maintained.	Site Team	July 2024	Everybody is comfortable.
Noise Pollution	ensure steps taken to reduce background noise for hearing impaired pupils	<p>Provide ear defenders where required.</p> <p>Use of Soundfield system to improve clarity of speaker in class where pupil with recognised hearing impairment resides</p> <p>Provide paper towel in toilets as option to hand dryer for pupils with sound sensitivities</p>	<p>All staff</p> <p>SEND Lead to liaise with Sensory Support team</p>	<p>July 2024</p> <p>ongoing</p>	<p>Hearing impaired and SEND pupils are comfortable</p> <p>Pupils with sound sensitivities can access toilets for their year group.</p>
Fixtures and fittings	Ensure fixtures and fittings are easily accessible by all and easy to locate	Contrast the hand dryers against the background so they can be easily seen where appropriate	Caretaker		
Furniture	ensure furniture and equipment is selected, adjusted and located appropriately	Either install a ramp to the school stage or formulate a procedure to allow access to the stage for the physically impaired.	SEND Lead Site Team	July 2024	Disabled pupils are comfortable in line with their needs
Visitors	Ensure the needs of pupils and visitors with physical difficulties and sensory impairments are met where appropriate	<p>Maintain induction loop at the mainhatch</p> <p>Ask new parents/visitors about their access needs when signing in and/or ahead of meetings, including languages spoken/written.</p>	<p>Site Team</p> <p>Office staff All staff</p>	July 2024	Disabled visitors feel welcome, comfortable and safe in the school environment